

Charity Registration No: 1108160
Company Registration No: 5206298

**CLEFT LIP AND PALATE ASSOCIATION
CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2008**

CLEFT LIP AND PALATE ASSOCIATION

GENERAL INFORMATION

FOR THE YEAR ENDED 31 MARCH 2008

Trustees	Dermot Coleman (Chairman) A Winn (Treasurer) H Langford E. Southby B Nyman D Adlam (<i>resigned November 2007</i>) M Taylor G Phippen
Chief Executive	Gareth Davies
Registered Office	First Floor, Green Man Tower 332B Goswell Road London, EC1V 7LQ
Bankers	Barclays Bank plc Hatton Garden Business Centre 99 Hatton Garden London EC1N 8DN Lloyds TSB Ilford Branch 45 Cranbrook Road Ilford Essex IG1 4PD (<i>closed July 2008</i>)
Auditors	Coveney Nicholls
Charity Registration Numbers	1108160 277842 (formerly)
Company Registration Number	5206298

CLEFT LIP AND PALATE ASSOCIATION

TRUSTEES REPORT

FOR THE YEAR ENDED 31 MARCH 2008

The Trustees present their annual report together with the audited financial statements of the charity for the year ended 31 March 2008.

Organisation

The Cleft Lip and Palate Association (CLAPA) was established by trust deed dated 5th May 1979 by Michael Mars, Dennis Plint and Barry White and with a registered charity number 277842. The trust deed was amended by Deed of Variation dated 15th May 1998.

CLAPA became a charitable company in 2005, its registered charity number is now 1108160 and its company registration number is 5206298. Its governing documents are the Memorandum and Articles of Association.

The Trustees hold full responsibility for the activities of the charity and the power to appoint new trustees lies within the trustees in office at that time.

The main objectives of the charity are set out in its governing documents, the Memorandum and Articles of Association and in summary the charity's key objective is to support all those with, and affected by cleft lip and palate. It seeks to ameliorate the distress often experienced by parents in bringing up a child with a cleft lip and/or palate and to improve the quality of life for those born with clefts. The strategies for achieving these aims are set out in the charity's Strategic Review, approved by the Trustees in January 2006

At the year end there were 28 fund holding branches (all staffed by volunteers) and many other regional contacts in the United Kingdom, each committed to providing support needed by families affected by cleft lip and/or palate. Branches are run by people who have, themselves, benefited from the organisation, often working in partnership with local health professionals.

The charity maintains a reserves policy in line with that recommended by the Charity Commission. It is difficult to accurately predict income levels year on year and therefore it remains prudent to maintain a level of free reserves sufficient to cover head office overheads of approximately nine months. At present our reserves are significantly ahead of this level and this policy is being reviewed by the Trustees.

Reflection on the year and future developments

The past twelve months have seen CLAPA continuing to implement further aspects of the 2006 strategic review. In September 2007 the organisation was pleased to launch its new, free, starter pack of bottles, teats and literature for babies born with clefts. This is a large financial undertaking but we feel the charity has developed sufficiently strong ties with its many funders to be able to maintain this commitment in the long term. The service has been welcomed by families and health professionals alike and we now know that every new baby is receiving some support from CLAPA wherever they are born.

We have continued to expand our children's work and the Children's Service Coordinator, Sandy Bowden, can be credited with bringing to life many proposals highlighted in the strategic review. As well as continuing the camps the charity is now offering a range of themed workshops (football, drama, water sports) all aimed at confidence – building. Two exciting new websites for children and young people will be launched during the summer 2008.

A major highlight of the year was a VIP day at Silverstone organised by Embassy Racing. Nearly 150 CLAPA guests – half of them children – were invited to watch a day's *Le Mans* racing and treated to all-day 5 star service in the VIP lounge. The Embassy car was decked out in CLAPA livery and looked stunning. We are delighted that the team are also sponsoring a similar event for September 2008. We are very grateful to team principal, Jonathan France, whose son William was born with a cleft, for making this happen.

CLEFT LIP AND PALATE ASSOCIATION

TRUSTEES REPORT

FOR THE YEAR ENDED 31 MARCH 2008

Reflection on the year and future developments (continued)

April marked the staging of our second conference for adults born with cleft lip and palate. CLAPA has in the past focused primarily on the needs of children and parents and this conference built on the successes of the first in reaching out to a new audience with its own particular needs. Feedback was very positive and we now expect this to become an annual event.

We were delighted in January to appoint a Volunteer Coordinator to build on the work originally funded by the Big Lottery Fund. Eleanor Flanagan will be developing new strategies that will enhance CLAPA's branch structure and ensure that all volunteers are able to work towards the same aims and with a consistent level of support from the charity.

During the year there was a change also at Trustee level with the standing down of surgeon David Adlam in November. He will be missed by the charity and we thank him for his commitment and dedication over the many years he has been a trustee. In line with its policy of having an equal mix of health professionals and lay people on its board, the charity is seeking to recruit another health professional to fill his shoes.

At the year end the charity was disappointed to learn that Chief Executive Gareth Davies was moving on after 13 years service. While this was a blow to the charity it must be said that he left the charity in better shape than it has ever been to deal with his departure. A lengthy recruitment process began in February and we are pleased to announce that Rosanna Preston, will be taking up the reins as Chief Executive from September 2008.

Financial report for the year

The Statement of Financial Activities shows total reserves amounting to £513,748 with net outgoing resources for the year of £9,823 as disclosed in the financial statements.

Risk Management

The trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the association and are satisfied that systems are in place to mitigate our exposure to the major risks

Grants Policy

This is disclosed in note 1 to the financial statements under accounting policies.

Reserves Policy

It is the policy of the charity to maintain unrestricted funds, which are the free reserves of the charity, at a level which equates to approximately nine months of unrestricted expenditure. This provides funds to cover management and administration and support costs and to respond to emergency applications for grants which arise. At present our reserves are significantly ahead of this level and this policy is being reviewed by the Trustees.

CLEFT LIP AND PALATE ASSOCIATION

TRUSTEES REPORT

FOR THE YEAR ENDED 31 MARCH 2008

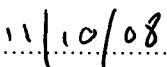
Statement of Trustees Responsibilities

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the association and to enable them to ensure that the financial statements comply with the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2005). They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the Trustees



.....
D Coleman – Chairman


.....
Date

AUDITORS' REPORT TO THE TRUSTEES OF

CLEFT LIP AND PALATE ASSOCIATION

We have audited the consolidated financial statements of the Cleft Lip and Palate Association for the year ended 31 March 2008 as set out on pages 7 to 16 which have been prepared under the historical cost convention, the accounting policies set out on pages 9 to 10 and the Financial Reporting Standard for Smaller Entities (effective 2007).

This report is made solely to the charitable company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective Responsibilities of the Trustees and Auditors

The trustees' responsibilities for preparing the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out on page 4.

Our responsibility is to audit the financial statement in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you whether in our opinion the information given in the Report of the Trustees is consistent with the financial statements.

In addition, we report to you if, in our opinion, the charitable company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding trustees' remuneration and other transactions is not disclosed.

We read the Report to the Trustees and consider the implications for our report if we become aware of any apparent misstatements within it.

Basis of opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error.

In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

**AUDITORS' REPORT TO THE TRUSTEES OF
CLEFT LIP AND PALATE ASSOCIATION (continued)**

Opinion

In our opinion:

- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities, of the state of affairs of the charity as at 31 March 2008 and of its outgoing resources for the year then ended;
- the financial statements have been properly prepared in accordance with the Companies Act 1985 and Charities Act 1993, and
- the information given in the Trustees' Report is consistent with the financial statements.

Coveney Nicholls
Coveney Nicholls
The Old Wheel House
31-37 Church Street
Reigate
Surrey
RH2 0AD

Date *11-10-2008*

CLEFT LIP AND PALATE ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES (incorporating an Income and Expenditure Account)

FOR THE YEAR ENDED 31 MARCH 2008

	Notes	Unrestricted Funds £	Restricted Funds £	2008 £	2007 £
Incoming resources					
<i>Incoming resources from generated funds</i>					
Donations, legacies and similar incoming resources		226,743	14,427	241,170	342,774
Activities to further the charity's objects					
Grant income	2	-	28,387	28,387	44,697
Feeding equipment and publications		23,286	-	23,286	38,797
Activities to generate funds					
Sales of merchandise		13,611	-	13,611	12,027
Fundraising events		63,267	4,050	67,317	52,395
Investment income		31,070	-	31,070	11,553
Other income		1,464	-	1,464	10,198
Total incoming resources		359,441	46,864	406,305	512,441
Resources expended					
<i>Cost of generating voluntary income</i>					
Investment income	3	158	-	158	16,720
Donations/Sales of feeding equipment and merchandise	4	49,163	-	49,163	17,415
Fundraising	5	41,162	-	41,162	69,701
		90,483	-	90,483	103,836
<i>Charitable activities:</i>					
Costs of activities in furtherance of the objects of the charity	6				
Head office		281,779	22,136	303,915	225,875
Branches		4,604	8,926	13,530	39,075
Total charitable activities		286,383	31,062	317,445	264,950
Total charitable expenditure		376,866	31,062	407,928	368,786
Governance costs	7	8,200	-	8,200	9,357
Total resources expended		385,066	31,062	416,128	378,143
Net incoming/(outgoing) resources		(26,625)	15,802	(9,823)	134,298
Total funds at 1 April 2007		492,487	31,084	523,571	389,273
Total funds at 31 March 2008		466,862	46,886	513,748	523,571

Movements in funds are disclosed in Note 14 to the financial statements.

The statement of financial activities includes all gains and losses recognised in the year.

All incoming resources and resources expended derive from continuing activities.

The notes on pages 9 to 16 form part of these accounts.

CLEFT LIP AND PALATE ASSOCIATION

BALANCE SHEET

FOR THE YEAR ENDED 31 MARCH 2008

	Notes	2008		2007	
		£	£	£	£
Fixed assets					
Tangible assets	10		9,815		12,425
Current assets					
Stocks		14,573		12,258	
Debtors	11	27,419		45,335	
Cash at bank and in hand		<u>618,378</u>		<u>597,126</u>	
		660,370		654,719	
Creditors: amounts falling due within one year	12	<u>(156,437)</u>		<u>(143,573)</u>	
Net current assets			<u>503,933</u>		<u>511,146</u>
Net assets			<u>513,748</u>		<u>523,571</u>
Represented by:					
Restricted funds	14		46,886		31,084
Unrestricted funds					
General funds	14		<u>466,862</u>		<u>492,487</u>
Total charity funds	15		<u>513,748</u>		<u>523,571</u>

The notes on pages 9 to 16 form part of these accounts.

These accounts were approved by the Board of Trustees on 11/10/08 and authorised to be signed on its behalf by:


.....
D Coleman – Trustee (Chairman)

CLEFT LIP AND PALATE ASSOCIATION

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2008

1. Accounting Policies

- a) The Financial Statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice (SORP 2005), the Financial Reporting Standard for Smaller Entities (2007) and applicable accounting standards.
- b) Voluntary income and donations are included in full in the Statement of Financial Activities when receivable.
- c) Grants, including grants for the purchase of fixed assets, are recognised in full in the Statement of Financial Activities in the year in which they are receivable. Any grants received in advance are taken to income in future periods.
- d) Interest income is included when receivable by the charity.
- e) Income from commercial activities is included in the period in which the charity is entitled to receipt.
- f) Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any VAT which cannot be recovered. Certain expenditure is directly attributable to specific activities and has been included in those cost categories. Certain other costs, which are attributable to more than one activity, are apportioned across cost categories on the basis of an estimate of the proportion of time spent by staff on those activities, or some other reasonable basis. The bases of the cost apportionments were reviewed and revised in 2008 to better reflect the cost of the current activities. Consequently the costs in 2008 cannot be directly compared with 2007.
- g) Grants payable are included in the Statement of Financial Activities when approved by the Trustees and agreed with the relevant external organisations.
- h) Fund-raising costs include the purchase of merchandise, salaries, direct expenditure and overhead costs of the staff in the offices who promote fund-raising, including events.
- i) Fixed assets are held on a historical cost basis.
Depreciation is provided on tangible assets at the following annual rates in order to spread the cost over the estimated useful life of the assets:

Equipment, Fixtures and Fittings	25% on reducing balance
----------------------------------	-------------------------
- j) Stock is stated at the lower of cost and net realisable value. Stock of literature which is carried for distribution rather than sale is expensed in the year of purchase.
- k) Funds held by the charity are either:

Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the Trustees.

Restricted funds – these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanations, of the nature and purpose of each fund, are included in Note 15 to the Financial Statements.

CLEFT LIP AND PALATE ASSOCIATION

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2008

1. Accounting Policies (continued)

- l) Transactions in foreign currencies are recorded at the date of the transaction. All differences are taken to the Statement of Financial Activities.

2. Grant Income

	2008	2007
	£	£
The Community Fund	28,387	44,697
	<u>28,387</u>	<u>44,697</u>

3. Cost of Generating Investment income

	2008	2007
	£	£
Wages and salaries	158	8,401
Office rent and rates	-	101
Light and heat	-	12
Repairs and maintenance	-	12
Printing, postage and stationery	-	47
Telephone	-	11
Travel and subsistence	-	5
Bank interest and charges	-	17
Sundry expenses	-	8,004
Computer expenses	-	110
	<u>158</u>	<u>16,720</u>

CLEFT LIP AND PALATE ASSOCIATION

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2008

4. Cost of Generating Sales and Donations of Feeding Equipment and Merchandise

	2008	2007
	£	£
Wages and salaries	14,005	5,538
Office rent and rates	796	1,165
Light and heat	105	139
Repairs and maintenance	100	139
Printing, postage and stationery	9,300	1,646
Telephone	3,493	217
Travel and subsistence	63	11
Legal and professional fees	27	39
Sundry expenses	211	1,315
Cost of feeding equipment and merchandise	19,709	7,206
Management and administration	98	-
Computer cost	1,256	-
	<u>49,163</u>	<u>17,415</u>

5. Fundraising Costs

	2008	2007
	£	£
Wages and salaries	25,923	43,456
Office rent and rates	1,593	4,662
Light and heat	211	387
Repairs and maintenance	201	433
Printing, postage and stationery	1,550	1,121
Telephone	582	279
Travel and subsistence	883	475
Legal and professional fees	375	774
Sundry expenses	209	5,741
Specific fundraising expenditure	8,379	3,022
Management and administration (branches)	-	4,845
Fundraising events – expenditure (branches)	-	3,487
Other meetings/conferences (branches)	-	1,019
Computer cost	1,256	-
	<u>41,162</u>	<u>69,701</u>

CLEFT LIP AND PALATE ASSOCIATION
NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2008

6. Charitable activities	Sales of feeding equipment and publications	Community fund	Overseas fund	General camp	Education and information provision	Befriending training	Website	Branch activities	2008 Total	2007 Total
	£	£	£	£	£	£	£	£	£	£
Wages and salaries	18,007	-	-	10,458	75,931	11,261	12,575	27,000	155,232	112,710
Recruitment and training costs	-	-	2,399	-	-	-	-	-	2,399	9,569
Office rent and rates	8,123	47	762	670	2,031	2,030	1,354	-	15,017	14,500
Light and heat	1,075	6	101	89	269	268	179	-	1,987	1,782
Repairs and maintenance	1,023	6	96	84	256	256	170	-	1,891	1,838
Printing, postage and stationery	9,067	580	375	413	9,067	2,015	-	-	21,517	17,812
Telephone	3,406	219	141	155	3,406	757	-	-	8,084	1,638
Travel and subsistence	536	604	3,622	134	3,475	536	536	-	9,719	2,990
Legal and professional fees	228	-	-	-	1,593	228	228	-	2,277	5,052
Bank interest and charges	1,877	-	-	-	1,877	1,877	1,877	-	7,508	-
Sundry expenses	2,226	-	-	-	2,225	495	-	-	4,946	16,597
Cost of feeding equipment and merchandise	6,570	-	-	-	-	-	-	-	6,570	24,264
Advertising and publicity	92	-	-	-	1,306	93	373	-	1,864	-
Management and administration	-	-	-	-	2,413	-	-	-	2,413	724
Other meetings/conferences	-	-	-	-	9,393	-	-	-	9,393	-
Voluntary expenses	-	-	-	-	6,106	339	-	339	6,784	-
Staff recruitment and training	-	-	-	-	637	-	-	-	637	3,223
Event expenses	-	-	-	7,300	-	11,601	-	-	18,901	11,861
Donation overseas	-	-	-	-	1,400	-	-	-	1,400	1,365
Donation - grant	-	-	-	-	1,681	-	-	-	1,681	618
Computer costs	3,517	-	-	-	3,517	1,005	2,010	-	10,049	-
Branch activities	-	-	-	-	-	-	-	13,530	13,530	39,075
Consultancy	-	12,600	-	-	1,046	-	-	-	13,646	-
	55,747	14,062	7,496	19,303	127,905	32,761	19,302	40,869	317,445	264,950

CLEFT LIP AND PALATE ASSOCIATION

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2008

7. Governance Costs

	2008	2007
	£	£
Auditing	5,000	4,700
Accountancy	3,200	4,657
	<u>8,200</u>	<u>9,357</u>

8. Staff Costs

	2008	2007
	£	£
Wages and salaries	171,589	149,612
Social security costs	17,375	15,428
Pension contributions	6,355	5,064
	<u>195,319</u>	<u>170,104</u>

No employee earned £60,000 per annum or above.

	2008	2007
Paid Employees:		
Full time	6	7
Part time	1	1
	<u>7</u>	<u>8</u>

The charity operates a defined contribution pension scheme for its employees and the amount reflected in the Financial Statements represents the charge for the year.

9. Net Incoming/(outgoing) resources for the year

	2008	2007
	£	£
This is stated after charging:		
Auditors' remuneration	5,000	4,700
Depreciation	<u>3,272</u>	<u>8,858</u>

CLEFT LIP AND PALATE ASSOCIATION

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2008

10. Fixed assets

	Unrestricted funds	Equipment, community fund	Fixtures and fittings feeding fund	Lloyds TSB Foundation	2008 Total
	£	£	£	£	£
Cost					
At 1 April 2007	22,003	11,752	1	8,246	42,002
Additions	663	-	-	-	663
Disposals	(16,571)	-	(1)	-	(16,572)
At 31 March 2008	6,095	11,752	-	8,246	26,093
Depreciation					
At 1 April 2007	19,377	5,641	1	4,558	29,577
Charge for the year	822	1,528	-	922	3,272
Depreciation on disposals	(16,570)	-	(1)	-	(16,571)
At 31 March 2008	3,629	7,169	-	5,480	16,278
Net book value at 31 March 2008	<u>2,466</u>	<u>4,583</u>	<u>-</u>	<u>2,766</u>	<u>9,815</u>
Net book value at 31 March 2007	<u>2,626</u>	<u>6,111</u>	<u>-</u>	<u>3,688</u>	<u>12,425</u>

11. Debtors

	2008	2007
	£	£
Debtors	4,913	4,279
Prepayments and accrued income	9,226	5,213
Other debtors	13,280	35,843
	<u>27,419</u>	<u>45,335</u>

12. Creditors – amounts falling due within one year

	2008	2007
	£	£
Bank overdraft	128,465	121,994
Taxation and social security	6,085	4,891
Trade creditors	12,696	3,238
Sundry creditors	-	4,196
Accruals and deferred income	9,191	9,254
	<u>156,437</u>	<u>143,573</u>

The bank overdraft represents money taken out of the CLAPA Head Office account and placed on a high interest deposit, under a composite arrangement with the bank, borrowing against consolidated total funds to maximise interest achievable.

CLEFT LIP AND PALATE ASSOCIATION

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2008

13. Trustees' Remuneration

During the year no trustee received remuneration from the charity, however, trustees were reimbursed expenses totalling £138.10 (2007: £557.09) incurred for travelling and subsistence.

14. Funds

	Balance 2007	Income	Expend.	Trsfr from/to general fund	Balance 2008
	£	£	£	£	£
Restricted Funds					
Community Fund	9,863	28,387	(14,062)	-	24,188
Overseas Fund	12,803	2,873	(7,496)	-	8,180
Camp Fund	-	7,504	(7,504)	-	-
National Awareness Project	53	-	-	-	53
Claire Stabler Fund	2,818	-	-	-	2,818
G.O.S. Dental Practice	5,547	-	-	-	5,547
James McGowan Scholarship	-	6,100	-	-	6,100
Other Restricted Funds	-	2,000	(2,000)	-	-
	<u>31,084</u>	<u>46,864</u>	<u>(31,062)</u>	<u>-</u>	<u>46,886</u>
Unrestricted Funds					
General Fund: Head Office	350,456	287,869	(332,829)	-	305,496
General Fund: Branches	142,031	71,572	(52,237)	-	161,366
	<u>492,487</u>	<u>359,441</u>	<u>(385,066)</u>	<u>-</u>	<u>466,862</u>
Total Funds	<u>523,571</u>	<u>406,305</u>	<u>(416,128)</u>	<u>-</u>	<u>513,748</u>

Analyses of transactions between head office and branches

	Restricted £	Unrestricted £	Total £
Total Fund: Head Office	34,114	294,833	328,947
Inter – Charity Movement	-	10,274	10,274
	<u>34,114</u>	<u>305,107</u>	<u>339,221</u>
Total Fund: Branches	10,569	174,232	184,801
Inter – Charity Movement	-	(10,274)	(10,274)
	<u>10,569</u>	<u>163,958</u>	<u>174,527</u>
	<u>46,886</u>	<u>469,065</u>	<u>513,748</u>

CLEFT LIP AND PALATE ASSOCIATION

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2008

14. Funds (continued)

National Volunteer Development Project: CLAPA was awarded £196,940 over three years by **The Community Fund** (now known as "The Big Lottery Fund") to overhaul and modernise its volunteer structure, making volunteers' support and training more professional. The project aims to improve the services provided to families affected by cleft lip and palate. This will be achieved through the employment of a volunteer development coordinator, training courses, production of literature and provision of basic computer equipment. The project commenced on 1 April 2004 though a lead-in payment of £2,000 was made before this date.

Overseas Fund: Originally a bequest for the treatment of children with cleft lip and palate in the Third World (1996 – circa £120,000). The fund has been added to over the years with grants and donations from individuals.

CLAPA Camp Fund: Since 2001, CLAPA has been organising confidence-building camps for children in England and Scotland. These have proved extremely worthwhile and feedback has been excellent.

National Awareness Project: This project, part-funded by the Department of Health, is aimed at ensuring "front-line" health professionals are informed about issues around cleft lip and palate. The project is piloting the targeting of information to GP surgeries and health centres around the time of the birth of a baby with a cleft. This is being undertaken in full liaison with cleft team members.

Claire Stabler Fund: established by a local newspaper in Norfolk in 1996 to fund treatment for Claire Stabler, a girl born with severe cleft lip and palate anomalies. She was offered treatment in the US for which the fund met the travel and treatment costs. The remainder of the fund was given to CLAPA Norfolk for the benefit of treatment of similar cases.

Great Ormond Street (G.O.S.) Dental Practice: funds were designated some years ago for training.

James McGowan Scholarship: this fund was established in 2007 at the wish of the family and friends of James who died suddenly in that year. The purpose of the scholarship is to constantly strive for excellence in the care of patients in Northern Ireland born with cleft lip and palate.

Other Restricted Funds: small amounts of funding are restricted by some branches for use in local projects.

15. Analysis of Funds Balance between the Net Assets

	Restricted	Unrestricted	Total	Total
	£	£	2008	2007
			£	£
Fixed assets	7,349	2,466	9,815	12,425
Net current assets	39,537	464,396	503,933	511,146
	<hr/>	<hr/>	<hr/>	<hr/>
At 31 March 2008	46,886	466,862	513,748	523,571
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

16. Related parties

Overseas Fund – Sri Lanka Project

The former Chair has a close involvement with this project which is coordinated by the Institute of Child Health, London. No awards of grant funding were made in the year.